



State of Louisiana
DEPARTMENT OF HEALTH AND HOSPITALS
Louisiana Physical Therapy Board

AGENDA
June 20, 2017

- 4:00pm** **Call to Order**
Approve Agenda
Approve Minutes
- 4:05pm** **Executive Session**
Discuss sensitive information related to discipline and attorney client privileged information.
- 4:30pm** **Disciplinary Exit Interview: Emmanuel Adeyanju**
- 4:45pm** **Officer Reports**
Chairman's Report
Secretary/Treasurer's Report
Executive Director's Report
- 5:15pm** **Committee Reports**
CEU Committee
Legislative Task Force
Rules Revision Committee
- 6:15pm** **Legal Report**
Complaint Summary
Other Legal Business
- 6:20pm** **New Business**
Correspondences
- 6:30pm** **Old Business**
- 6:45pm** **Public Comment**
- 7:00pm** **Adjourn**

Louisiana Physical Therapy Board

MINUTES Regular Scheduled Board Meeting June 20, 2017

APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on June 20, 2017 at 104 Fairlane Drive, Lafayette, LA 70507. A quorum of members were present. Board members present were: Chairman, Donald Cassano, Jr., Secretary/Treasurer, Kristina Lounsberry, and board members Elizabeth “Beth” Austin, Patrick Cook, Craig Prejean and Julie Harris. Advisory Committee Members present were Joe Guthrie, Althea Jones and Robert Montanaro. Board attorneys, Courtney P. Newton and George Papale were present. Staff members present were Charlotte Martin, Executive Director and Stephanie Boudreaux, Compliance Officer.

The purpose of the Louisiana Physical Therapy Board is to protect the public health, safety, and welfare, and to provide for state administrative control, supervision, licensing, and regulation of the practice of physical therapy in Louisiana. Only individuals who meet and maintain prescribed standards of competence and conduct may engage in the practice of physical therapy. Our Practice Act and Rules promote the public interest.

Chairman Cassano called the meeting to order at 4:00 pm. Chairman Cassano recognized and welcomed the public members.

The board reviewed the agenda. Patrick Cook moved to approve the agenda. Beth Austin seconded the motion. The board members voted and unanimously approved the agenda.

The board members reviewed the minutes from May 2017. Patrick Cook moved to approve the minutes as written. Beth Austin seconded the motion. The board voted and unanimously approved the minutes.

Chairman Cassano motioned to move into Executive Session pursuant to La R.S. 42:16 for the purposes of discussing investigating proceedings regarding allegations of misconduct. The board members were all in favor to move into Executive Session.

The board exited Executive Session.

Chairman Cassano moved to approve a 6% merit raise for Charlotte Martin, Executive Director. Secretary/Treasurer Lounsberry seconded the motion. The board voted and unanimously approved.

The board recognized and accepted the Informal Consent Order for Mr. Andrew Stout (Case # 2017I010).

DISCIPLINARY EXIT INTERVIEW

Emmanuel Adeyanju appeared before the board for an exit interview following the successful completion of his probationary period.

OFFICER REPORTS

Chairman Report

Chairman Cassano reminded the board members that the July 2017 board meeting will begin at 7:30am and will be conducted for one hour. The board meeting will adjourn at 8:30am in preparation for the hearing scheduled at 9:00am.

Treasurer's Report

Secretary/Treasurer Lounsberry reported that as of April 30, 2017, cash in the bank totaled \$496,402.02 in the checking and savings accounts at Farmer's Merchant Bank. Total Income totaled \$44,997.00 and ordinary expenses totaled \$53,632.52. The Certificates of Deposit at Business First Bank totaled \$606,614.48. CD #910 earned \$295.85 in interest and totaled \$303,181.76. The CD will mature on May 6, 2017. CD #534 matured on February 12, 2017 and was reinvested in the amount of \$303,432.72 at a rate of 1.15%. The CD will earn all interest of \$3,489.47 at maturity on February 12, 2018.

Executive Director Report

Mrs. Martin reported that 19 license applications were approved from May 23 – June 16, 2017. The average time for licensure during that period was 45 days.

New Graduate- PT

1. Annalise Rolfes

Reciprocity – PTA

1. Brittany Boudwin
2. Leslie Brochhausen
3. Chelsie Haynes

Reciprocity – PT

1. Rodolfo De Lima
2. Matthew Farnet
3. Chasity Hay
4. Joseph Khoury
5. Alex McDuffie
6. Sydne Neal
7. Matthew Taylor
8. Danielle Teese
9. Katie Topping
10. Nathan Vogel
11. Anna Simpson
12. Kimberly White

Reinstatement – PTA

1. Roderick Smith

Reinstatement – PT

1. Elise McMullen
2. Lauren Grant

COMMITTEE REPORTS

CEU Committee:

Forty-two courses were reviewed since the last board meeting and all courses reviewed were approved. Of the 42 approved courses, 18 were traditional courses and 23 were web-based. One course was a hybrid of live/online portions. Of the 42 courses approved, 41 were clinical in nature and one was administrative. The average turnaround time for approval was 3 days.

The next scheduled Jurisprudence seminar is for June 29, 2017 in Houma. Secretary/Treasurer Lounsberry confirmed availability to present and Chairman Cassano confirmed availability to present should something unexpected arise.

A total of 248 licensees were selected for the 2017 Continuing Education Audit. Of those 232 were in compliance, 14 were not in compliance and 2 individuals have not responded to the audit. The 14 non-compliant licensees have provided proof of completion of coursework to be in compliance with the CEU requirements of the renewal period. The board ratified audit compliance of those 14 individuals who were not originally in compliance with the audit.

LTF:

LTF provided a final report on House Bill 305.

Rules Revision Committee:

Rule §123, the definition of Patient Care Conference. The board proposed revised language to the definition to allow the Patient Care Conference to be conducted remotely. The board voted unanimously in favor of the proposed draft language.

Current language:

“a meeting between a PTA who is providing patient care and the PT supervising that care to discuss the status of patients. This conference shall be conducted where the PT and PTA are both physically present at the same time and place.”

Proposed draft language:

“a meeting between a PTA who is providing patient care and the Supervising PT of Record to discuss the status of patients. This conference shall be conducted where the PT and PTA are both physically present at the same time and place or live verbal conversation using electronic communications.”

Rule §341.A.6., the documentation Standards for Patient Care Conference. The board proposed revised language to the documentation standards to delete duplication in the definition and provide guidance specific to documentation standards. The board voted unanimously in favor of the proposed draft language.

Current language:

“Patient Care Conference is the written documentation of the face-to-face meeting held to discuss the status of a patient. A written record of the conference shall be signed and dated by the PT and PTA and shall be entered in the patient treatment record at the time of the conference, documenting treatment recommendations and decisions made.”

Proposed draft language:

“Patient care conference as defined in §123 shall be documented in the treatment record. The written record of the conference shall be signed and dated by the Supervising PT of Record and the physical therapist assistant prior to the next treatment date or within 7 days of the conference, whichever occurs first.”

Rule §335, Supervision of Physical Therapy Technicians. The board discussed revising the language to allow PTA supervision of PT Techs without a Physical Therapist on premises. After discussion, Secretary/Treasurer Lounsberry moved consider language to revise Rule §335 to allow PT Tech supervision of PTAs while the PT is not on premises. Beth Austin seconded the motion. The board voted, Julie Harris was in favor. Chairman Cassano, Patrick Cook and Craig Prejean were opposed. Pursuant to Robert's Rules of Order, on a tie vote the motion is lost.

Rule §335.A., Supervision of Physical Therapy Technicians. The board proposed revised numbering of the rule to clarify when the PT Tech may work with the PT not on premises. The change that is proposed is changing §335.A.3. to §335.B. and changing §335.B. to §335.C. The board voted unanimously in favor of the proposed draft language.

Current Language:

A. The level of responsibility assigned to a PT technician is at the discretion of a Supervising PT of Record who is ultimately responsible for the care provided by the technician. Documentation of education or in-service training completed by the physical therapy technician shall be maintained in the technician's personnel file.

1. In all practice settings, during the provision of physical therapy services, the supervising PT shall provide continuous, in-person supervision of the physical therapy technician.
2. A physical therapy technician may assist a PTA only with those aspects of patient treatment which have been assigned to the physical therapy technician by a PT.
3. To ensure the safety and welfare of a patient during ambulation, transfers, or functional activities, the PTA may utilize one or more physical therapy technicians for physical assistance.

B. In a physical therapy wellness setting, after conducting an appropriate screening as to suitability for wellness or preventive services, a PT may delegate the provision of specified client wellness or preventive services to a physical therapy technician who has appropriate education, training or experience to perform and/or assist in the implementation of wellness or preventive services. The PT should be available to the technician by phone or other communications device when such assistance is being provided.

Proposed Language:

A. The level of responsibility assigned to a PT technician is at the discretion of a Supervising PT of Record who is ultimately responsible for the care provided by the technician. Documentation of education or in-service training completed by the physical therapy technician shall be maintained in the technician's personnel file.

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B. To ensure the safety and welfare of a patient during ambulation, transfers, or functional activities, the PTA may utilize one or more physical therapy technicians for physical assistance.

C. In a physical therapy wellness setting, after conducting an appropriate screening as to suitability for wellness or preventive services, a PT may delegate the provision of specified client wellness or preventive services to a physical therapy technician who has appropriate education, training or experience to perform and/or assist in the implementation of wellness or preventive services. The PT should be available to the technician by phone or other communications device when such assistance is being provided.

LEGAL REPORT

Mrs. Newton reported the current complaint summary of activity that occurred since the last meeting:

Currently open cases:	10
Complaints received:	8
Informal Conferences:	3
Hearings Scheduled:	1
Consent Orders:	0
CRPTP:	0
Agreements to Abstain:	1
Closed Cases:	3

George Papale provided an update that the appeal filed by Kevin Bias is scheduled for hearing on Monday, August 14, 2017 with the district court.

NEW BUSINESS

Mrs. Martin received an inquiry from a home health company asking if the Board Statement regarding Medication Review is applicable to PTA's scope of practice. The board reviewed the medication review statement and confirmed that the statement is intended for the scope of practice for physical therapists only, not PTAs.

OLD BUSINESS

No old business was discussed.

PUBLIC COMMENT

No public comment.

Chairman Cassano moved to adjourn the meeting. Beth Austin seconded the motion. The board voted and unanimously approved. The board meeting was adjourned at 7:11pm.