

MINUTES
Regular Scheduled Board Meeting
December 5, 2018

APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on December 5, 2018 at 104 Fairlane Drive, Lafayette, LA 70507. A quorum of members were present. Board members present were: Chairman Julie Ann Harris, Secretary/Treasurer, Karl Kleinpeter, and board members Craig Prejean, Kathryn Brittain, Judith Halverson, and Phillip Page. Advisory Committee Members present were Nick Butler and Jeremy Dye. Charlotte Martin, Executive Director; board attorneys, Courtney P. Newton, George Papale, and Stephanie Boudreaux, Compliance Officer, Jessica Alwell, Assistant Executive Director were present. Public members present were Kristy Breaux and Mark Joseph from the Office of Risk Management and Taylor McLellan, PT Student.

Chairman Harris called the meeting to order at 1:00 pm.

The board reviewed the agenda. The board members voted and unanimously approved the agenda as written.

The board members reviewed the October Minutes for the Regular Scheduled board meeting. Craig Pejean moved to approve the minutes as written. Phillip Page seconded the motion. The board voted and unanimously approved the minutes.

The board members reviewed the October Minutes from the meeting held at the FSBPT Annual Meeting. Craig Prejean moved to approve the minutes as written. Phillip Page seconded the motion. The board voted and unanimously approved the minutes.

SPECIAL PROGRAM

The board participated in a training from Office of Risk Management regarding insurance coverage for the Louisiana Physical Therapy Board.

OFFICER REPORTS

Chairman Report

Chairman Harris presented the option to suspend the use of the background check affidavit in the licensing process. Phillip Page moved to suspend the use of the background check affidavit as an approval mechanism for licensing applicants while the FBI/State background check report is pending. Judith Halverson seconded the motion. Julie Ann Harris, Karl Kleinpeter, Craig Prejean, Judith Halverson, and Phillip Page were in favor. Kathryn Brittain abstained. The motion was approved by majority vote.

Chairman Harris presented information to the board regarding the board's mailing list and asked Courtney Newton for an updated legal analysis of the mailing list.

Treasurer's Report

Secretary/Treasurer Kleinpeter presented on September 2018 financials. As of September 30, 2018, cash in the bank totaled \$206,033.97 in the checking and savings accounts at Farmer's Merchant Bank. Total Income totaled \$20,000.00 and ordinary expenses totaled \$58,988.48.

The Certificates of Deposit at Business First Bank totaled \$1,002,249.62.

CD #054 earned interest of \$474.11 in September. The ending balance as of 9/30/2018 was \$485,877.22. CD #111 earned \$143.56 interest in September. The ending balance as of 9/30 was \$516,372.40.

Mrs. Martin and Secretary/Treasurer Kleinpeter presented an investment option for CD #111. Judith Halverson motioned to invest the maturing CD #111 at the amount of maturity minus the \$30,000 approved for the moving expenses in to a CD for a duration of no more than 12 months in a state approved financial institution offering the best interest rate as determined by the Executive Director, Secretary/Treasurer, and Chairman and to authorize the Executive Director, Secretary/Treasurer and Chairman to be designated signatories on the CD account at the financial institution. Secretary/Treasurer Kleinpeter seconded the motion. The board voted and unanimously approved the investment option.

Executive Director Report

Mrs. Martin reported that 38 license applications were approved since the last board meeting from October 18, 2018 to November 30, 2018.

Mrs. Martin reported that there are 12 open investigations, 11 open on licensees and 1 open on a non-licensee Since the last board meeting from October 18, 2018. Since the last board meeting, 2 complaints have been received, 1 informal conference held, 1 hearing scheduled, 1 appeal, 2 proposed consent orders/voluntary surrenders, and 3 cases closed.

Mrs. Martin presented an applicant for licensure's ADA request to the board. The board reviewed the request. Phillip Page moved to approve the applicant's ADA request as written. Craig Prejean seconded the motion. The board voted and unanimously approved the request.

Mrs. Martin presented the board with an alternate approval process for future applicants for licensure to request ADA accommodations for taking the NPTE. The board reviewed the recommendation and requested additional information to discuss at the next regularly scheduled board meeting.

Mrs. Martin presented revisions to the licensing policy and procedure. The board discussed and requested the topic be added to old business at the next regularly scheduled board meeting.

Mrs. Martin presented a request from a license reinstatement applicant an extension to complete a evaluation. Judith Halverson moved to allow the extension as requested to be completed no later than April 30, 2019. Phillip Page seconded the motion. The board unanimously approved the extension.

COMMITTEE REPORTS

CEU Committee:

The CEU Committee reported that 131 courses were reviewed since the last board meeting and all 131 courses were approved. Of the 131 courses approved, 52 courses were traditional/on-side and 76 were web-based courses. Of the 131 courses approved, 120 were clinical in nature, 9 were administrative in nature, and 2 were ethics in nature. The average turn-around time for approval was 4 days.

Jurisprudence Exam Review Committee

Chairman Harris updated the board on the current status of the plan to revise the new Jurisprudence exam questions.

LEGAL REPORT

Mr. Papale updated the board on the status of an appeal to the court decision regarding Kevin Bias.

Mrs. Newton provided the board members with a board member development training on the topic of Anti-Trust.

OLD BUSINESS

Mrs. Martin presented the board with revised Board Action Guidelines. The board discussed and requested to move the topic to the next board meeting to allow for more time to review and discuss.

NEW BUSINESS

Mrs. Martin requested the board vote on candidates for the 2019 Advisory Committee. The board reviewed the recommended candidates. Phillip Page moved to appoint Marie Vazquez and Shaina Goudeau to the Advisory Committee for a two-year term beginning in January 2019. Craig Prejean seconded the motion. The board voted and unanimously appointed both candidates.

Phillip Page moved to move into Executive Session pursuant to La R.S. 42:16 for the purposes of discussing investigating proceedings regarding allegations of misconduct. Judith Halverson seconded the motion. The board members were all in favor to move into Executive Session.

Phillip Page moved to exit Executive Session. Karl Kleinpeter seconded the motion. The board exited Executive Session.

Karl Kleinpeter moved to accept the evaluation report, evaluator recommendations, and suspension completion documents for Edwin Salutillo. Phillip Page seconded the motion. The board voted and unanimously accepted the documents.

Phillip Page moved to approve office staff to change Edwin Salutillo's (Case 2017-I-038) license status from suspended to probation effective December 12, 2018. Judith Halverson seconded the motion. The board voted and unanimously agreed.

Judith Halverson moved to accept the voluntary surrender of a license for Mark Loflin (Case 2018-I-010). Phillip Page seconded the motion. The board voted and unanimously agreed to accept the voluntary surrender.

Phillip Page moved accepted the consent order for Philippe Veeters (Case 2018-I-014). Craig Prejean seconded the motion. The board voted an unanimously accepted the consent order.

PUBLIC COMMENT

No public comment.

Karl Kleinpeter moved to adjourn the meeting. Phillip Page seconded the motion. The board meeting was adjourned at 6:12pm.