

Louisiana Physical Therapy Board

MINUTES Regular Scheduled Board Meeting September 12, 2018

APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on September 12, 2018 at 104 Fairlane Drive, Lafayette, LA 70507. A quorum of members were present. Board members present were: Chairman Patrick Cook, Secretary/Treasurer, Karl Kleinpeter, and board members Craig Prejean, Judith Halverson, and Kathryn Brittain. Advisory Committee Members present were Jon Jeremy Dye, Phillip Page, Ryan Usner, and Tyra Mitchell. Charlotte Martin, Executive Director, Jessica Alwell, Assistant Executive Director, Stephanie Boudreaux, Compliance Officer, and Board Attorneys George Papale and Courtney Newton were present. Public members Penny Scruggins and Amanda Brewer were present.

Chairman Cook called the meeting to order at 4:00 pm.

The board reviewed the agenda. Judith Halverson moved to approve the agenda as written. Craig Prejean seconded the motion. The board voted and unanimously approved the agenda.

The board members reviewed the minutes. Craig Prejean moved to approve the minutes as written. Judith Halverson seconded the motion. The board voted and unanimously approved the minutes.

OFFICER REPORTS

Chairman Report

Chairman Cook provided an overview of his priorities for the Board when he first was elected as chairman, as well as an update on progress that was made and recommendations that are pending. Chairman Cook introduced a different workflow and process for investigations, that legal counsel confirmed will comply with the current Board Rules and Administrative Procedures Act. The board asked Mrs. Martin to document the new Investigative Process model for review and consideration at the next board meeting.

Treasurer's Report

Special guest Penny Scruggins, CPA provided the board with a learning workshop regarding previous year comparisons on Balance Sheets and Profit and Loss reports.

Secretary/Treasurer Kleinpeter presented on July 2018 Financials. As of July 31, 2018, cash in the bank totaled \$273,317 in the checking and savings accounts at Farmer's Merchant Bank. Total Income totaled \$15,331.00 and ordinary expenses totaled \$46,093.36.

The Certificates of Deposit at Business First Bank totaled \$1,001,004.89. CD #054 earned interest of \$457.94 in July. The ending balance as of 7/31/2018 was \$484,929.46. CD #111 earned \$74.21 interest in July. The ending balance as of 7/31 was \$516,075.43.

Secretary/Treasurer Kleinpeter informed the board that CD #111 matured on September 10, 2018. Chairman Cook motioned to reinvest CD #111 in a one-month CD. Secretary/Treasurer Kleinpeter seconded the motion. The board

voted an unanimously agreed to reinvest the CD for one month and discuss options at the October board meeting for future investment options.

Executive Director Report

Mrs. Martin presented new policies for the board to review.

Mrs. Martin presented data on past live Jurisprudence offerings. The board discussed the 2019 Jurisprudence schedule and agreed to host live Jurisprudences at the Spring and Fall LPTA meetings as well as in the geographical locations where each board member resides.

Mrs. Martin presented the board with new annual assessment tools for legal contracts and IT contracts. The board approved the use of these assessment tools to be used on an annual basis to assess performance.

Mrs. Martin presented the board with the lease for a new office space. Chairman Cook made a motion to sign the lease agreement at 2110 W Pinhook in Lafayette. Secretary/Treasurer Kleinpeter seconded the motion. The board voted and unanimously agreed to sign the lease agreement for the new office space.

Mrs. Martin presented recommendations to the board for claiming a per diem pursuant to §2404.C. The board voted and agreed to amend the current expense reimbursement form.

COMMITTEE REPORTS

LTF:

Chairman Cook brought a question before the board regarding physical therapists conducting nutritional assessments, counseling, and education with their patients.

Mrs. Martin updated the board on the current status of the Compact. Chairmen Cook motioned to request an Attorney General opinion asking if the board needs to promulgate a rule to address the Compact Privilege state fee and specify the amount, as authorized by La. R.S. 37:2425. Secretary/Treasurer Kleinpeter seconded the motion. The board voted and unanimously agreed.

CEU Committee:

The CEU Committee reported that 60 courses were reviewed since the last board meeting and 58 courses were approved and 2 were denied. Of the 58 courses approved, 37 courses were traditional/on-side and 21 were web-based courses. Of the 58 courses approved, 42 were clinical in nature and 16 was administrative in nature. The average turn-around time for approval was 5 days.

Judith Halverson moved to deny the Therapeutic Singing Bowl Training Program submitted by Beneth Frame for individual approval. Craig Prejean seconded the motion. The board reviewed the course and unanimously decided to deny the course due to the course not meeting requirements in Rule §195.A.

The board reviewed a request to deny the course SICS: Sensory Integration for CrainoSacral Therapists submitted by International Alliance of Healthcare Educators. The board discussed and requested more information for further review.

The board reviewed a course application appeal from Kristen Bloom with Upledger Institute for the CSCN1: CranioSacral Therapy for Cranial Nerves 1 course. Chairman Cook moved to deny the appeal. Kathryn Brittain seconded the motion. The board voted and unanimously denied the appeal due to lack of peer reviewed evidence-based support.

Jurisprudence Exam Review Committee

Mrs. Martin presented a recommendation to the board to have the Jurisprudence Exam Review Committee partner with LSU-Shreveport to improve the new Jurisprudence questions. The board discussed and agreed to the plan and to allow for a budget of \$5,000 to provide a stipend to LSU-Shreveport faculty assisting with the board's project.

NEW BUSINESS

The board reviewed a reinstatement application for applicant Lori Barber.

OLD BUSINESS

No old business was discussed.

PUBLIC COMMENT

No public comment.

Chairman Cook motioned to move into Executive Session pursuant to La R.S. 42:16 for the purposes of discussing investigating proceedings regarding allegations of misconduct. The board members were all in favor to move into Executive Session.

The board exited Executive Session.

Chairman Cook moved to adjourn the meeting. Judith Halverson seconded the motion. The board voted and unanimously approved. The board meeting was adjourned at 11:26pm.