

Louisiana Physical Therapy Board

MINUTES Regular Scheduled Board Meeting April 16, 2020

APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on April 16, 2020 by Webex and Zoom video conferencing platforms. A quorum of members were present. Board members present were: Chairman Karl Kleinpeter, Secretary/Treasurer Judith Halverson, and board members Dr. Meredith Warner, Phil Page, and Kathryn “Katie” Brittain. Advisory Committee Members present were Michael Hildebrand, Marie Morgan, Ben McRae, and Shaina Goudeau. Charlotte Martin, Executive Director; Jessica Alwell, Assistant Executive Director; Danielle Linzer, Licensing Analyst; and Stephanie Boudreaux, Compliance Officer were present. Board attorney James “Jim” Raines was present. Members of the public present were Craig Prejean, PTA, J.D. Boudreaux, PT and Mary Kidder, PT.

Chairman Karl Kleinpeter called the meeting to order at 2:35 pm.

The board members reviewed the agenda. Phil Page moved to accept the agenda as written. Secretary/Treasurer Judith Halverson seconded the motion. The board voted and unanimously approved the agenda.

The board members reviewed the minutes from the March board meeting. Phil Page moved to approve the minutes. Secretary/Treasurer Halverson seconded the motion. The board voted and unanimously approved the minutes.

OFFICER REPORTS

Chairman’s Report

No chairman’s report.

Secretary/Treasurer’s Report

As of February 29, 2020, cash in the bank totaled \$483,669.66 in the checking and savings accounts at Farmer’s Merchant Bank. Total Income totaled \$20,643.00 and ordinary expenses totaled \$53,488.88.

The Certificates of Deposit at Business First Bank totaled \$995,900.31. CD #054 earned 545.32 interest and the ending balance was \$494,428.39. CD #054 is on a 12-month certificate term at a 1.3% interest rate. The CD will mature on 05/25/2020.

CD #025 earned \$744.26 interest and the ending balance was \$501,471.92. CD #025 is on a 12-month certificate term at a 1.75% interest rate. The CD will mature on 12/18/2020.

Executive Director’s Report

Mrs. Martin presented the licensing report. Between March 14, 2020 and April 9, 2020, 9 licenses were approved.

Mrs. Martin reported the current complaint summary of activity that occurred since the last meeting:

Currently Open (Licensees)	17
Currently Open (Non-Licensees)	0
Complaints Received	1
Informal Conferences	0

Hearings Scheduled	0
Appeals	0
Proposed Consent Order	0
<u>Closed Cases</u>	<u>0</u>
Total Open Investigations:	17

Mrs. Martin presented the monitoring report of licensees who are currently being monitored by the board.

Mrs. Martin notified the board of a call with the Louisiana Department of Health's (LDH) regarding updating healthcare worker guidelines during COVID-19.

COMMITTEE REPORTS

CEU Committee

The CEU committee reported that 83 courses were reviewed since the last board meeting. Of these reviewed courses 83 were approved. Fifteen of the courses were traditional (live) and 66 were web-based (online), and 2 were hybrid-based (live and online). Of the 133 courses that were approved, 83 were clinical, 0 were administrative and 0 were Ethics. The average time for approval was 3.5 days.

LTF

No update.

Rules Revision

No update.

Education & Outreach

No update.

NEW BUSINESS

The board reviewed the issue of the impending expiration 5 provisional licenses during the cancellation of the April NPTE dates. Phil Page moved to extend the provisional license for the 5 licensees for an additional 90 days. Secretary/Treasurer Halverson seconded the motion.

Public member J.D. Boudreaux asked if it was the responsibility of the 5 provisional licensees to contact the board office to request the extension. The board clarified that office staff would contact the provisional licensees directly.

The board voted and unanimously approved the motion.

The board reviewed the request from an out of state licensee to receive an extension past the current extended date of May 30, 2020 to renew their license. The board discussed and denied the request.

UNFINISHED BUSINESS

No unfinished business was discussed.

PUBLIC COMMENT

No public comment.

Phil Page moved to adjourn the meeting. Secretary/Treasurer Halverson seconded the motion. The board voted and unanimously approved. The board meeting was adjourned at 4:15pm.